



STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS CAPITOL HILL PROVIDENCE RI 02908

TITLE: LOCKSMITH SERVICES

**BID OPENING DATE AND TIME:** 

08/19/2003 11:00 AM

BUYER: JOHN O'HARA
PHONE #: (401) 222 - 2142 ext. 125
BLANKET PERIOD: 9/1/03 - 8/31/04

S	ADMINISTRATION
н	MASTER PRICE AGREEMENT
1	RELEASE AGAINST RI MPA
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Requisition Number(s):

TERMS OF PAYMENT:

L L T O **ADMINISTRATION** 

MASTER PRICE AGREEMENT RELEASE AGAINST RI MPA

Item	Class-Item	Quantity	Unit	Unit Price	Total
	BLANKET REQUIREMENTS: 9/1/03 - 8/31/04 WITH OPTION TO RENEW FOR ONE ADDITIONAL YEAR				
	BIDDING				
	(a) A single price shall be quoted for each item against which a proposal is submitted. This price will be the maximum in effect during the agreement period. Any price decline at the manufacturer's level shall be reflected in a reduction of the agreement price to the State.				
	(b) Quantities, if any, are estimated only. The agreement shall cover the actual quantities ordering during the period. Deliveries will be billed at the single, firm, awarded unit price quoted regardless of the quantities ordered.				
	(c) Bid price is net F.O.B. destination and shall include inside delivery at no extra cost.				
	(d) Bids for single items and/or a small percentage of total items listed, may, at the State's sole option, be rejected as being non-responsive to the intent of this request.				
	ORDERING				
	(a) The User Agency(s) will submit individual orders for the various items and various quantities as may be required during the agreement period.				
	(b) Exception - Regardless of any agreement resulting from this bid, the State reserves the right to solicit prices separately for any extra large requirements for delivery to specific destinations.				

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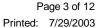
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	REPORTS - The Vendor agrees to provide the State with quarterly reports describing activity against this Price Agreement. If this is a Master Price Agreement, such reports shall include usage by municipalities, quasi-public agencies, schools, etc. All reports shall contain the following data: (1) Billing volume in dollars and (2) quantity shipped for each line item in the price agreement. When there are no line items in the price agreement, vendor shall report volume by catalog order numbers, with a brief description of each order number.  Reports must be submitted to the RI Division of Purchases to the attention BUYER named in this notice, identifying the Agreement number and the Reporting Period. Quarterly reports shall be due 45 calendar days after the end of each quarter. Failure to submit required reports shall be considered a breach of the contractor's obligations and may be considered, at the discretion of the State Purchasing Agent, sufficient cause for the termination of the agreement and other outstanding agreements and orders, and possible suspension from participation in additional State procurements.				

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	BIDDERS ARE ADVISED THAT ALL PROVISIONS OF TITLE 37 CHAPTER 13 OF THE GENERAL LAWS OF RHODE ISLAND APPLY TO THE WORK COVERED BY THIS REQUEST, AND THAT PAYMENT OF THE GENERAL PREVAILING RATE OF PER DIEM WAGES AND THE GENERAL PREVAILING RATE FOR REGULAR, OVERTIME, AND OTHER WORKING CONDITIONS EXISTING IN THE LOCALITY FOR EACH CRAFT, MECHANIC, TEAMSTER, OR TYPE OF WORKMAN NEEDED TO EXECUTE THIS WORK IS A REQUIREMENT FOR BOTH CONTRACTORS AND SUBCONTRACTORS. THE PREVAILING WAGE TABLE MAY BE OBTAINED AT THE RI DIVISION OF PURCHASES HOME PAGE BY INTERNET at www.purchasing.state.ri.us. SELECT "INFORMATION" AND THEN SELECT "PREVAILING WAGE TABLE". THE STATE OF RHODE ISLAND USES THE GENERAL DECISION NUMBER RI030001. PRINTING THE ENTIRE DOCUMENT AVERAGES APPROXIMATELY ONE MINUTE PER PAGE - YOU MAY WANT TO PRINT ONLY THE PAGES APPLICABLE TO YOUR BID. BIDDERS NOTE: IN THE EVENT THIS BID SPECIFIES PRICE OFFERS ON A TIME-AND-MATERIALS BASIS, i.e., AN HOURLY RATE, ANY OR ALL BIDS SUBMITTED IN AN AMOUNT LESS THAN THE PREVAILING RATE IN EFFECT FOR THE WORK COVERED BY THIS REQUEST AS OF THE DATE OF BID ISSUANCE SHALL BE REJECTED BY THE DIVISION OF PURCHASES.				

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tem Class-Item	Quantity	Unit	Unit Price	Total
THIS IS A MULTI-YEAR BID/CONTR ISLAND STATE LAW 37-2-33, CONTR BEYOND THE CURRENT FISCAL YI AVAILABILITY OF FUNDS. CONTIN CONTRACT BEYOND THE INITIAL AT THE DISCRETION OF THE STATE DETERMINING FACTORS SUCH AS PERFORMANCE OR THE DETERMINISTATE TO DISCONTINUE THE GOOR REVISE THE SCOPE AND NEED FOR GOODS/SERVICES; ALSO MANAGED DETERMINATIONS THAT MAY PREFOR GOODS/SERVICES.	FRACT OBLIGATIONS EAR ARE SUBJECT TO IUATION OF THE FISCAL YEAR WILL BE TE. TERMINATION E BASED UPON S UNSATISFACTORY INATION BY THE ODS/SERVICES, OR TO DR THE TYPE OF EMENT OWNER			

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	VENDOR (OWNER OF COMPANY) IS RESPONSIBLE TO COMPLY WITH ALL LICENSING OR STATE PERMITS REQUIRED FOR THIS TYPE OF SERVICE. A COPY OF LICENSE/PERMIT SHOULD BE SUBMITTED WITH THIS BID. IN ADDITION TO THESE LICENSE REQUIREMENTS, BIDDER, BY SUBMISSION OF THIS BID, CERTIFIES THAT ANY/ALL WORK RELATED TO THIS BID, AND ANY SUBSEQUENT AWARD WHICH REQUIRES A RHODE ISLAND LICENSE(S), SHALL BE PERFORMED BY AN INDIVIDUAL(S) HOLDING A VALID RHODE ISLAND LICENSE.  REQUIREMENT FOR LICENSE NUMBER:  IN COMPLIANCE WITH THE REQUIREMENTS OF RHODE ISLAND GENERAL LAW, SECTION 5-65-23, MY RHODE ISLAND LICENSE NUMBER FOR THE WORK TO BE PERFORMED BY THIS FIRM AS PRIME CONTRACTOR IS: LICENSE NUMBER:				
	IN NO EVENT WILL ANY INDIVIDUAL WORK ORDER EXCEED \$5,000.00 WITHOUT PRIOR APPROVAL OF THE OFFICE OF PURCHASES.  NO CHARGES OTHER THAN PARTS AND LABOR ON THE JOB - NO TRAVEL, NO MILEAGE, NO MISCELLANEOUS CHARGES, NO PORTAL TO PORTAL				

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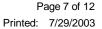
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L T O **ADMINISTRATION** 

MASTER PRICE AGREEMENT RELEASE AGAINST RI MPA

em	Class-Item	Quantity	Unit	Unit Price	Total
	BIDDERS ARE ADVISED THE AWARD WILL BE BASED ON				
	EITHER REGULAR, STRAIGHT-TIME HOURLY RATES OR				
	A PERIODIC RATE SUCH AS 500 HOURS, MONTHLY OR ANNUALLY, DEPENDING ON THE SPECIFIC				
	REQUIREMENTS OF A PARTICULAR BID. KEEP IN MIND				
	THAT OVERTIME RATES. DISCOUNTS. AND OTHER				
	MISCELLANEOUS PRICE-RELATED ITEMS ARE				
	REQUIRED FOR INFORMATIONAL PURPOSES ONLY.				
	OVERTIME RATES EXCEEDING ONE AND ONE HALF				
	TIMES THE REGULAR HOURLY RATES FOR MONDAY				
	THROUGH SATURDAY AND EXCEEDING TWO TIMES				
	THE REGULAR RATE FOR SUNDAYS AND HOLIDAYS				
	MAY BE GROUNDS FOR DISQUALIFICATION OF THE BID.				
	THE OTATE OHALL DECEDIVE THE DIGHT TO MAKE ONE				
	THE STATE SHALL RESERVE THE RIGHT TO MAKE ONE, OR MULTIPLE AWARDS FOR THIS REQUIREMENT				
	AND/OR TO REJECT ANY OR ALL BIDS.				
	AND ON TO NECESTANIA ON MEE BIBG.				
	THE MASTER PRICE AGREEMENT AWARDED AS THE				
	RESULT OF THIS SOLICITATION, MAY, AT THE SOLE				
	DISCRETION OF THE STATE BE EXTENDED FOR ONE (1)				
	ADDITIONAL YEAR 9/1/04 - 8/31/05. BIDDER, BY				
	SUBMISSION OF THIS OFFER, AGREES TO MAINTAIN SUCH PRICING FOR A SECOND YEAR IF MPA				
	EXTENSION IS SO DECIDED BY THE STATE.				
	EXTENSION IS SO DESIDED BY THE STATE.				

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ltem	Class-Item	Quantity	Unit	Unit Price	Total
	MPA #331				
	LOCKSMITH SERVICES				
	REPAIR, REPLACE, REKEY CYLINDERS AS REQUESTED.				
	MAINTAIN AND CONVERT WHEN REQUESTED ALL				
	INTERIOR AND EXTERIOR DOOR LOCKS, PADLOCKS, SAFES, DEADBOLT AND ALARM SYSTEM KEYS. REPAIR				
	AND CHANGE CODES OR REPLACE PUSH BUTTON				
	LOCKS.				
	OUT ALL KEVO AO DEGLIEGTED DV AN AUTUODIZED				
	CUT ALL KEYS AS REQUESTED BY AN AUTHORIZED AGENT.				
	NOENT.				
	VENDOR MUST PROVIDE THE SECURITY DEPARTMENT				
	WITH A 24-HOUR EMERGENCY TELEPHONE NUMBER WHERE THE VENDOR CAN BE REACHED WHENEVER AN				
	EMERGENCY OCCURS. THE VENDOR MUST RESPOND				
	TO SAID EMERGENCY AS SOON AS POSSIBLE OR				
	WITHIN A TWO (2) HOUR TIME PERIOD.				
	PERFORM MAINTENANCE AND REPAIRS ON DOOR				
	LOCKS, CRASHBARS, FILES, CABINETS, DESKS,				
	PADLOCKS, LATCHES, AND OTHER RELATED ITEMS.				
	ALSO, RE-KEYING MASTER KEYING AND REBUILDING				
	CYLINDERS. REPAIR AND REPLACE VEHICLE DOORS, IGNITION AND COMPARTMENT LOCKS OR KEY AS				
	REQUESTED.				
	VENDOR MUST PROVIDE ALL NECESSARY TOOLS FOR				
	PERFORMING LOCKSMITH DUTIES. VENDOR WILL SUPPLY ALL PARTS AS NEEDED.				
	OST ET ALL PARTONO NELDED.				

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Item	Class-Item	Quantity	Unit	Unit Price	Total
1.0	910-48 BID A REGULAR HOURLY RATE FOR LOCKSMITH ON THE JOB	1.00	HR		
2.0	910-48 BID AN OVERTIME HOURLY RATE FOR LOCKSMITH ON THE JOB	1.00	HR		
3.0	910-48 BID AN HOURLY RATE FOR A HELPER ON THE JOB, IF AUTHORIZED BY THE AGENCY	1.00	HR		
4.0	910-48 BID AN OVERTIME HOURLY RATE FOR A HELPER ON THE JOB IF AUTHORIZED BY THE AGENCY	1.00	HR		-
	BID A DISCOUNT FROM MFG. LIST PRICES FOR PARTS:				
	HOURLY RATE APPLIES TO HOURS WORKED ON THE JOB BETWEEN 8:00AM - 5:00PM, MONDAY - FRIDAY.				
	OVERTIME HOURLY RATE APPLIES TO ALL OTHER HOURS INCLUDING SATURDAY, SUNDAY, AND HOLIDAYS.				
	AWARD DETERMINATION WILL BE BASED ON ITEM 1. IN THE EVENT OF A TIE BID, INFORMATIONAL ITEMS RELATED TO OVERTIME, "HELPER" AND/OR PARTS PRICING WILL BE CONSIDERED TO BREAK THE TIE.				

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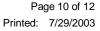
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	SERVICES FOR STATE AGENCIES ARE ON A "24-HOUR CALL - 7 DAYS/WEEK" BASIS AND AS MAY BE REQUIRED. ONLY FIXED HOURLY FLAT RATES AS INDICATED IN THIS NOTICE WILL BE ALLOWED AS QUOTED, AND WILL INCLUDE ADMINISTRATIVE AND GENERAL EXPENSES, INCLUDING PROFIT ALLOWANCE, OVERHEAD, TRAVEL, TRANSPORTATION, ADMINISTRATIVE, ETC. PAYMENT FOR SERVICES WILL BE MADE BASED UPON INVOICES SUBMITTED THAT MUST SHOW THE NUMBER OF HOURS WORKED AT THE QUOTED FLAT HOURLY RATE, PLUS COST OF MATERIALS APPROVED BY THE AGENCY. SERVICEMEN AND/OR TRADESMEN MUST CHECK WITH THE AGENCY PRIOR TO START OF WORK AND UPON COMPLETION FOR TIME VERIFICATION. THE DEPARTMENT RESERVES THE RIGHT TO WAIVE ANY INFORMALITY AND TO REJECT ANY OR ALL PROPOSALS; THEREFORE, BIDDERS WILL BE CONSIDERED FOR AWARD ON THE BASIS OF BID PRICE, PERFORMANCE, PAST RECORD, EXPERIENCE, ORGANIZATION, EQUIPMENT AND CAPABILITY TO PERFORM THE SERVICES AND SERVICES TO MORE THAN ONE AGENCY SIMULTANEOUSLY. AN AWARD WILL NOT BE MADE TO A CONTRACTOR WHO IS NOT QUALIFIED AND NOT EQUIPPED TO UNDERTAKE AND COMPLETE THE WORK WITHIN THE SPECIFIED TIME, OR WHO HAS PROVIDED UNSATISFACTORY WORK UNDER ANY OTHER STATE CONTRACTS.				

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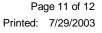
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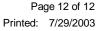
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AN INSURANCE CERTIFICATE IN COMPLIANCE WITH PROVISIONS OF ITEM 31 (INSURANCE) OF THE GENERAL CONDITIONS OF PURCHASE IS REQUIRED FOR COMPREHENSIVE GENERAL LIABILITY, AUTOMOBILE LIABILITY, AND WORKERS' COMPENSATION AND MUST BE SUBMITTED BY THE SUCCESSFUL BIDDER(S) TO THE DIVISION OF PURCHASES PRIOR TO AWARD. THE INSURANCE CERTIFICATE MUST NAME THE STATE OF RHODE ISLAND AS CERTIFICATE HOLDER AND AS AN ADDITIONAL INSURED. FAILURE TO COMPLY WITH THESE PROVISIONS MAY RESULT IN REJECTION OF THE OFFEROR'S BID. ANNUAL RENEWAL CERTIFICATES MUST BE SUBMITTED TO THE AGENCY IDENTIFIED ON THE PURCHASE ORDER. FAILURE TO DO SO MAY BE GROUNDS FOR CANCELLATION OF CONTRACT.				

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	ANNUAL RENEWAL INSURANCE CERTIFICATES FOR WORKERS' COMPENSATION, PUBLIC LIABILITY, PROPERTY DAMAGE INSURANCE, AUTO INSURANCE, PROFESSIONAL LIABILITY INSURANCE (AKA ERRORS & OMISSIONS), BUILDER'S RISK INSURANCE, SCHOOL BUSING AUTO LIABILITY, ENVIRONMENTAL IMPAIRMENT (AKA POLLUTION CONTROL), VESSEL OPERATION (MARINE OR AIRCRAFT) PROTECTION & INDEMNITY, ETC., MUST BE SUBMITTED TO THE SPECIFIC AGENCY IDENTIFIED IN THE "BILL TO" SECTION OF THE PURCHASE ORDER. CERTIFICATES ARE ANNUALLY DUE PRIOR TO THE BEGINNING OF ANY CONTRACT PERIOD BEYOND THE INITIAL TWELVE-MONTH PERIOD OF A CONTRACT. FAILURE TO PROVIDE ANNUAL INSURANCE CERTIFICATION MAY BE GROUNDS FOR CANCELLATION.				
	DELIVERY OF GOODS OR SERVICES AS REQUESTED BY AGENCY.			TOTAL:	

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